

Jesus Fellowship Grievance Procedure and Resolution of Conflicts

Please read the document *Jesus Fellowship Grievance Procedure and Resolution of Conflicts* before you fill in this form. The completed form can be emailed to peter.taylor@jesus.org.uk, or printed and sent to the Pastoral Office, Jesus Fellowship, Nether Heyford, Northampton, NN7 3LB.

Note – if your complaint is in any way a ‘safeguarding’ matter (Child Protection, or matters to do with adults in need of protection) then please email safeguarding@jesus.org.uk, or write to The Safeguarder, at the above address.

If the issue is a matter of **urgent child or adult safety and protection ‘NOW!’**, please call **Jayne Elliott (07736 227270)** or **Mary Gunn (07564 607981)**, the CCPAS 24-hour helpline (0845 120 4550), or your local Police or Social Services.

Section 1 – who is putting forward this issue?

Name

Address

Jesus Fellowship ‘household’ (if applicable)

Tel No

Email address

Reason you are involved

Section 2 – describe the issue you are reporting – who it involves, what happened, when/where it happened –people hurt/affected by what happened (please try to include names and contact details of all those involved). If you find it hard to write it all down, please call 01327 344522 and ask to speak to a Safeguarder, or to the Pastoral Office).

Please turn over →

Section 3 – outline any attempts that have been so far made to resolve this issue